

This form is used to investigate and address harassing phone call complaints. It is imperative that it be completed in its entirety and that full contact information is provided so that incidents can be investigated to the fullest extent.

RICHLAND POLICE DEPARTMENT

HARASSING PHONE CALL COMPLAINT

Date _____ Time _____ Officer _____

Complete the following information as required.

Name _____ Date of Birth _____

Address _____ Soc. Sec # _____

_____ Occupation _____

Phone (_____) _____ Work Phone (_____) _____

I, _____, voluntarily make the following statement to the Richland Police Department. I certify that the following information is true and correct to the best of my knowledge.

Exact location in Richland where calls are being received? _____

Phone number(s) of location where calls are received.

(_____) _____ (_____) _____

(_____) _____ (_____) _____

Account name and phone number as it appears on phone bill. _____

Have you initiated any of the following?

Call trace (*57) _____ Caller ID _____ Line Trap _____

Call Block _____ Answering Machine _____

Tape Recorder _____ Other _____

Have you notified the phone company? ____ Yes ____ No When _____

How long have you been receiving these calls? _____

Is there any pattern to these calls? (i.e., same time day, hang ups, etc.) _____

HARRASSING PHONE CALL COMPLAINT
(Continued)

Have you kept a dated log or taped the calls? _____

Is the caller known to you and, if so, how? _____

Caller's name, date of birth, address and phone number, if known. _____

Do you wish to press charges at this time? Explain in full. _____

Describe in detail the context of the calls received and the events surrounding the calls.
Provide any information that you believe would be of assistance.

Note: Trace information supplied by the phone company will be released only to the police department after two or more calls are traced back to the same phone number and a formal complain has been filed. For calls placed to business phone lines, you must dial 1-800-227-1169 instead of *57 to place a trace on the call.

Signature _____ Date _____